

AGENDA
Parks & Recreation Commission
Wednesday, September 24, 2025
7:00 PM
Council Chambers, City Hall

Call to order:

Pledge of allegiance:

Roll call:

Approval of agenda: September 24, 2025

Approval of minutes: August 27, 2025

Public comments:

Old business report:

New business:

- Pickleball tournament
- Student seat process

Next meeting: October 22, 2025.

Public/Commissioners comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

PARKS AND RECREATION COMMISSION

REGULAR MEETING

Draft Minutes of Wednesday, August 27, 2025

7:00 p.m. at Bentley Park Pavilion

CALL TO ORDER: Chairman Mahoney called the meeting to order at 7:00 p.m.

ROLL CALL:

MEMBERS PRESENT: Chairman Dennis Mahoney, Vice-Chair Jeff Selbig, Commissioners Ellen Rodman, Kollin Lienau, Emily Olson, and Carol Anne Smith

MEMBERS ABSENT: Commissioner Kevin Maginity

APPROVAL OF AGENDA: Commissioner Smith made a motion to approve the agenda for August 27, 2025. The motion was supported by Commissioner Olson. Ayes all, motion carried.

APPROVAL OF MINUTES: Commissioner Rodman made a motion to approve the minutes for June 25, 2025. The motion was supported by Commissioner Smith. Ayes all, motion carried.

PUBLIC COMMENTS: Steven McMurry talked to the Commission about his concerns with Curwood Castle Park. Mr. McMurry suggested a guardrail along the wall in the park and suggested eliminating the stairs near Curwood Castle. He said he had talked to local businesses that were willing to help.

Chairman Mahoney stated that the commission strives for safety and asked Amy Fuller to look into Mr. McMurry's proposal.

OLD BUSINESS REPORT: Amy Fuller shared that new scoreboards will arrive for the softball fields in September or October. She said the new signs for Grove Holman and Grand Ave Park have been installed and that the new mural at the skatepark was progressing nicely. Commissioner Rodman offered a power source to help the Harringtons with the mural, and Commissioner Smith offered to spend time planning the fitness course.

ITEMS OF BUSINESS:

Splash Pad: Amy Fuller shared that the First Church of the Nazarene had made a donation to the splash pad project in the amount of \$886.17. There was discussion on forming a committee to work on planning the splash pad improvements.

Pickleball Tournament: No report.

Eagle Scout Project: Amy Fuller shared that a Boy Scout was planning on building two new garden beds at Hopkins Lake as part of an Eagle Scout Project. There was a discussion on additional locations to put garden beds. Amy Fuller was asked to get pricing for adding water at Adams Park and Fayette Square.

Student Position on Board: Chairman Mahoney requested that Vice Chair Selbig run the meeting since he had a conflict of interest. There was discussion on the appointment process. Amy Fuller was asked to add creating a more detailed process to the next meeting agenda. Commissioner Olson made a motion to recommend that the Mayor appoint Adeline Mahoney to the Commission. Motion supported by Commissioner Rodman. Motion passed.

PUBLIC/COMMISSIONER COMMENTS:

NEXT MEETING: September 24, 2025

ADJOURNMENT: Commissioner Smith made a motion to adjourn at 7:58 p.m. The motion was supported by Commissioner Olson. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager



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September 22, 2025

Parks and Recreation Commission
Ongoing Project List

Bennett Field Scoreboards: Scoreboards have been ordered and should arrive in September or October. DPW and Harris Electric will be installing them.

Park Wayfinding Signage: Wayfinding signs have been installed for the soccer fields and the baseball fields. We can add additional signs as the budget allows.

Park Entrance Signs: The entrance signs for Grove Holman and Grand Ave Park have been installed. A sign for Adams Park still needs to be budgeted for.

Fitness Course: stations and signage will need to be selected by the Commission.

CIS Trail: Construction has been moved to spring 2026 for the CIS connection along M-21 and summer 2026 for the Jerome Street section of the trail.

Additional Community Garden Space: DPW estimates it would cost \$1,200 to add a water tap for gardens at Fayette Square. At Adams Park the water main is on the other side of the road, installing water at the park would require tearing up the road. A similar project recently cost \$20,000.

Pickleball/tennis courts at Bentley Park: Preliminary scoring was received for this grant. I am working on getting additional information to increase the score. Funding decisions are made Dec-Jan.

Grove Holman Mural: Jael Harrington painted over the graffiti and added a "Owosso Skatepark" mural. She plans on going back out and adding more art.

Curwood Park wall and stairs: Staff met with the building inspector, city engineer and DPW Superintendent at the park and have learned that the wall and stairs were constructed in the 1920's when the Castle was built.

They are up to code per the laws at the time they were constructed. Staff does not recommend mounting any railing directly on the 100+ year-old wall. A fence could be installed but it would need to be approx. 3' back. Also, fencing like what was presented to the commission is not code compliant. If fencing were added, it would need to be taller, with vertical slats. A railing could be added to the stairs. They could also be filled in. If the Commission decides to take action on these issues, consulting with the Historical Commission is recommended.

Respectfully submitted,

Amy Fuller
Assistant City Manager

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2024 TO 09/22/2025
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 09/22/2025
208	PARK/RECREATION SITES FUND	25,942.88	299,233.86	161,990.33	163,186.41

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2025 NORMAL (ABNORMAL)	MONTH 09/30/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - PARKS						
101-751-702.200	WAGES	63,345.00	19,154.67	8,977.13	44,190.33	30.24
101-751-702.300	OVERTIME	3,750.00	1,743.89	655.37	2,006.11	46.50
101-751-702.400	WAGES - SEASONAL	30,000.00	7,190.40	224.00	22,809.60	23.97
101-751-715.000	SOCIAL SECURITY (FICA)	7,428.00	2,062.97	718.94	5,365.03	27.77
101-751-716.100	HEALTH INSURANCE	17,468.00	2,496.23	747.16	14,971.77	14.29
101-751-716.200	DENTAL INSURANCE	999.00	172.20	58.68	826.80	17.24
101-751-716.300	OPTICAL INSURANCE	153.00	14.49	4.83	138.51	9.47
101-751-716.400	LIFE INSURANCE	285.00	39.60	13.20	245.40	13.89
101-751-716.500	DISABILITY INSURANCE	604.00	88.38	29.46	515.62	14.63
101-751-717.000	UNEMPLOYMENT INSURANCE	15.00	0.00	0.00	15.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	2,890.00	885.76	399.77	2,004.24	30.65
101-751-719.000	WORKERS' COMPENSATION	4,617.00	1,153.99	529.29	3,463.01	24.99
101-751-728.000	OPERATING SUPPLIES	5,000.00	609.79	124.79	4,390.21	12.20
101-751-818.000	CONTRACTUAL SERVICES	17,000.00	3,540.00	0.00	13,460.00	20.82
101-751-920.100	ELECTRICITY	9,489.00	1,634.46	773.14	7,854.54	17.22
101-751-920.400	WATER & SEWER	30,000.00	0.00	0.00	30,000.00	0.00
101-751-920.500	REFUSE	500.00	243.02	76.01	256.98	48.60
101-751-930.000	BUILDING MAINTENANCE	92,000.00	1,939.97	29.82	90,060.03	2.11
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	13,000.00	7,860.57	1,963.61	5,139.43	60.47
101-751-937.000	TREES & GARDEN	3,000.00	80.88	0.00	2,919.12	2.70
101-751-940.000	EQUIPMENT RENTAL	121,305.00	28,752.58	7,027.68	92,552.42	23.70
Total Dept 751 - PARKS		422,848.00	79,663.85	22,352.88	343,184.15	18.84
TOTAL EXPENDITURES		422,848.00	79,663.85	22,352.88	343,184.15	18.84
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		422,848.00	79,663.85	22,352.88	343,184.15	18.84
NET OF REVENUES & EXPENDITURES		(422,848.00)	(79,663.85)	(22,352.88)	(343,184.15)	18.84